

Appling County Board of Education

Scarlett Miles Copeland
Superintendent
Scarlett.Copeland@appling.k12.ga.us



249 Blackshear Highway
Baxley, Georgia 31513
Phone (912) 367-8600
Fax (912) 367-1011

Solicitation Notice

Appling County Schools is conducting a search for a professional consulting firm to help evaluate and manage its employee benefit programs through a request for qualifications ("RFQ"). The purpose of this request is to select a professional consulting firm that will serve as an advisor to the Appling County Schools administrative team regarding employee benefits, including, but not limited to, supplemental health insurance, dental insurance, disability insurance, life insurance, long term care insurance, cafeteria plans, flexible spending account, or similar plans/benefits. The selected firm will provide independent advice and counsel to the School System to help identify and select products providing the greatest benefit for the School System and its employees. Interested parties can pick up a bid packet from 8:00 am to 4:30 pm (M-F) at the Appling County Board of Education front office or request a packet via email from:

Adrienne Taylor

E-mail: adrienne.taylor@appling.k12.ga.us

The final day to pick up bid packets will be November 16, 2011. These packets must be returned to the ACBOE before **4:00 pm on November 28, 2011** in order to be considered.

The Appling County Board of Education reserves the right to waive any and all guidelines herein, to waive minor irregularities, and to reject any and all RFQ's if considered to be in the best interest of the school district.